



PERSONAL PROPERTY POLICY

PURPOSE

To explain Cohuna Secondary College's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

SCOPE

This policy applies to all school activities, including camps and excursions.

POLICY

Cohuna Secondary College understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Cohuna Secondary College does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Cohuna Secondary College encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students need to bring items of value to school, they are strongly encouraged to bring them to the Front Office to be stored securely in the safe/'safe' room until the end of the day, when the items may be collected by the student and/or parent.

REVIEW CYCLE

This policy was last updated on October 2019 and is scheduled for review in October 2022.

This policy was last ratified by School Council on....

22nd October 2019