



'Let us excel'

Cohuna Secondary College Year 7 Information Booklet

2020



Welcome!

Dear Parent/Student,

Before I begin, I would like to acknowledge the traditional custodians of the land on which we live, and pay our respects to Elders past, present and emerging.

Welcome to Cohuna Secondary College. I am very fortunate to lead this great school; I get to work with an amazing group of young people who challenge us, engage with us, encourage us and most of all **they** are what makes teaching at Cohuna such a wonderfully rewarding experience. I lead a fantastic team of staff who work tirelessly to ensure all students in our college are given every opportunity to succeed no matter what their stage of learning and development. Our focus on building strong relationships between staff, students and parents goes very much to the core of who we are and is one of our many strengths.

My vision for the college continues to be one of success and ongoing improvement where:

- There are continued strong community links and positive working relationships;
- The development of student voice and engagement in learning, school and community is strong and valued;
- We continue to use current educational research to inform, plan and develop our practice to maximise the opportunities for student learning growth; and
- Our commitment to the students, our colleagues, our college and community is evident and celebrated.

Our Pathways program caters for the diverse needs of our students. Our students are successful at gaining:

- School Based Apprenticeships and Apprenticeships;
- Traineeships;
- Employment; and
- Entry to University.

Academically our VCE results are second to none in the area. We are so proud of the achievements of our students. However, the work to get these outstanding results has been very strategic where we test, reflect, improve and continue to develop our teaching practice. Our staff go above and beyond to ensure that the opportunities and learning experiences of our young people, here at Cohuna Secondary College, are equal to or better than any school in bigger centres.

Student Leadership takes many forms, and our leaders are not always members of the formalised student leadership structure of the college. Students step onto committees or pursue options because of a passion, an interest or a willingness to contribute to our community. The Future Leader and Cambodia Alternative Schoolies program, FREEZA Committee working in partnership with NDCHS and our Student Representative Council work with numerous community groups throughout the year. Some examples include initiating the Mother's Day Classic event for Cohuna, regularly do Meals on Wheels each month, work with the Progress Association, district primary schools and other community groups. All of these opportunities develop student leadership and contribute to our community. After all, this is what being a member of our community is about!

Our students have access to a myriad of opportunities, including the year 9&10 New Zealand camp, the very successful Cambodia Alternative Schoolies program and athletics, cross country and netball events taking them beyond our town, state and abroad. Our Performing Arts program, including the extremely successful Theatre Restaurant, brings everyone together to perform for our community.

All of the above cannot happen in isolation. We need to have the input of you, our parent community together with our student body, to work with us. We continue to develop strong teaching and learning partnerships and community links where students, staff and parents are integral to our success. This is our school! This is our community's school! We are proud members of Cohuna Secondary College. We want to share our learning journey with you!

Together in partnership, we can excel!

Mrs Fiona Miller
Principal

Ms Sharon Payne
Assistant Principal

Mrs Gemma Angove
Year 7 Coordinator

CONTENTS	Page
Information Booklet	4
Our Story	5
Habits of Mind and Working Practices	6-7
Academic Curriculum in 2020	8
Whole Year Subjects	
• English	9
• Humanities	10
• Information and Communication Technology	10
• Japanese	11
• Health	11
• Literacy and Numeracy	12
• Mathematics	12
• Physical Education	13
• Science	13
• Sporting Events	14
Semester Subjects	
• Art	15
• Home Economics	15
• Material Studies: Wood	16
• Technical Studies	16
• Textiles	17
• Visual Communication and Design	17
Extra Curricular Activities	
• Instrumental Music and School Band	18
• Theatre Restaurant	19
• Public Speaking and Debating	19
• Sporting Activities	19
Netbook Program	20
Chaplain and Counsellors	20
Warrnambool Camp	21
Library Use	21
Uniform / CSEF	22
Other Important Information	23
Canteen	25
Facebook/Webpage, School Interviews	25
Flexi Buzz, Student Learning Items	26
2019 Year 7 Booklist	27-28
Notes	29
Our Vision Statement	30

Your education journey starts here!



This Information Booklet outlines the curriculum and the range of activities that we offer to you in 2020. We have a wonderful indoor and outdoor Learning Space for our Year 7 and 8 students. In this space you will have your classes for English, Humanities and Maths. Your lockers are also in this area. One of the exciting things about secondary school is the new subjects that you have an opportunity to learn. These include: Home Economics, Science, Textiles, Woodwork, Visual Communication and Design, among others. In most cases you will go to specialist rooms, set up with all the right equipment and resources, for these new subjects.

At Cohuna Secondary College we have a great system for eLearning, where each student has access to Netbooks with up to date educational programs for classroom use and if required, overnight borrowing. As part of our ICT strategy, we introduced a BYOD (Bring Your Own Device) program. This allows students to use both the Cohuna Secondary College ICT infrastructure, while also providing access to the same programs at home on their own device that they use at school. Each Year 7 class will also have access to interactive whiteboards, theatre room technology, scanning pens in the classroom, digital cameras and polycom communication to support their learning journey.

We have the Year 7 camp at Warrnambool/Geelong at the start of the year, in order for you to get to know students from other schools and form new friendships. Because we are a small school (as secondary schools go) we pride ourselves on looking after your wellbeing and supporting your development whatever your capabilities and future directions. While secondary school means becoming a little more independent in managing your own learning and belongings, there is much that is like primary school.

Our teachers are friendly and want to assist you, we have a chaplain and counsellors to help you, and we run a Homework Club to help you manage your work.

Together, we can excel!

Our Story

A little bit of history (Higher Education in Cohuna to 1955)

In January 1924 Cohuna State School 2502 was granted a Higher Elementary School, and began with 69 students in classes F, E, D and C (later to become Forms 1, 11, 111 and 1V) in two rooms of the school and elsewhere. 51 students were from the township, the rest came from the surrounding rural schools. The pavilion at the then adjoining Royal Park showgrounds was used as a classroom, even though a science room and staff room were added the following year. The opening of St Mary's Convent school in 1926 reduced the pressure slightly, although rooms in the Memorial Hall were still used. The pavilion was moved to the new Cohuna Recreation Reserve in 1935.

In June 1940, the "Red Brick Building", (all that remains of the original school) was opened. It contained four classrooms and an administration block, and once more relieved the pressure of overcrowding.

In 1948, after many public meetings held over the previous two years, it was decided to consolidate most of the small rural schools with Cohuna State School 2502, and so it became at that time the only Consolidated Higher Elementary School in Victoria. Schools at Dalton's Bridge, McMillans, Cohuna Estate, Gannawarra, Horfield and Burke's Bridge were closed, the buildings transported to the Cohuna school site and their pupils carried to school on a fleet of seven buses. Enrolment in 1951 was 353 primary and 143 secondary students. Some other district schools closed in following years and their pupils also transferred to Cohuna.

By 1953 overcrowding (which had been a continual problem since the schools' establishment in 1883) led the school Advisory Council to seek the establishment of a separate High School. After several public meetings and deputations to the Education Department, construction of the first stage, a light timber construction building, commenced on land at the other end of the oval adjoining the Consolidated School. Before the establishment of Cohuna High School education was only available to Intermediate Certificate at the Higher Elementary School.

In January 1955 High School status was granted, and the new building was occupied in May that year. Cohuna High School 7735, as a separate entity, was almost a reality!!

However, at the beginning of 1955 the building was not ready, and the staff and students of both schools had to cope with over-crowded conditions at the Consolidated School. The Library, corridors and shelter sheds were used as classrooms, and two senior classes were held in rooms at the Memorial Hall. Even after the 'big move' pupils continued to trek across the oval to the domestic arts and woodwork rooms and the canteen at the Consolidated School until the High School eventually obtained these facilities.

Both schools combined to make the 'rec' (either dusty or muddy, and we all then thought it was spelt 'wreck') which eventually would become the wonderful sporting facility it is today.

In 1955 enrolment was 222 students (94 boys and 128 girls). There were 63 students in Form 1, 63 in Form 2, 57 in Form 3, 31 in Form 4 and 8 in Form 5.

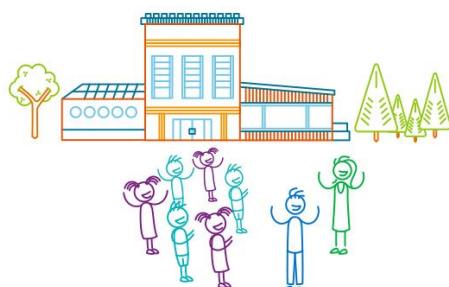
In 1960 - 343 students.

In 1970 - 480 students.

In 1980 - 536 students (114 in Year 7 and 30 in Year 12).

In 1990 - 374 students.

In 2019 - 211 students.



At Cohuna Secondary College we treat all people with respect and we focus on our learning.

This means:

- we listen attentively;
- we do our work promptly;
- we speak thoughtfully; and
- we appreciate people's differences.

And we do NOT:

- use 'put-downs' or insults; or
- disrupt others' learning.

It also means we treat our own, others' and the school's property with care.

We strive for excellence in all that we do. Let us excel!

Habits of Mind and Working Practices

At Cohuna Secondary College we are working together to develop the *Habits of Mind* that successful people demonstrate and to improve our *Working Practices*.

Habits of Mind

1. Persisting	9. Thinking and communicating with clarity and precision
2. Managing impulsivity	10. Gathering data through all senses
3. Listening with empathy and understanding	11. Creating, imagining, innovating
4. Thinking flexibly	12. Responding with wonderment and awe
5. Thinking about my thinking (also called metacognition)	13. Taking responsible risks
6. Striving for accuracy	14. Finding humour
7. Questioning and problem solving	15. Thinking inter-dependently
8. Applying past knowledge to new situations	16. Remaining open to continuous learning

Working Practices

• Being punctual	• Taking care of the room environment, equipment, books and resources.
• Coming to class ready to learn with the correct books and/or equipment	• Being considerate of others when moving between classes
• Asking questions when not sure what to do	• Developing and extending my: <ul style="list-style-type: none">- Communication skills (e.g. active listening, contributing ideas to discussions...)- Social skills (e.g. sharing, empathising, stopping others from putting people down...)- Problem-solving skills (e.g. trying a range of strategies, thinking of alternatives...)- Practical skills (e.g. accurately touch-type to 30 words per minute, weighing accurately, kicking goals with 60% accuracy, etc.)- Organisational skills (e.g. keeping folders organised, using my <i>Ibis Organiser</i> to track due dates, etc.)- IT skills (e.g. creating tables, making interactive webpages, using search engines efficiently, generating graphs from data ...)
• Using class-time productively by focusing attention on learning tasks	
• Striving for excellence in my work	
• Challenging myself with my learning choices	
• Contributing ideas to group work and discussions	
• Being organised - planning and managing my work	
• Being self-disciplined and considerate of others	
• Taking care with the format and quality of work	
• Checking, editing and proof-reading work	
• Presenting work that is complete and neat	
• Meeting all work timelines and due dates	
• Completing all set homework	

Respectful Relationships

At Cohuna Secondary College we provide a caring environment where we co-operate, support each other and are respectful of differences.

We respect:

- every student's right to learn and excel;
- teachers' right to teach;
- the College's and other people's property and work;
- everyone's right to feel safe;
- others' opinions; and
- others' need to be included.

Bullying and Harassment

Our policy on bullying and harassment is based on mutual respect and restorative justice. Harassment and bullying seriously effect our wellbeing, and our educational, personal and social development. All members of our college community have the right to learn and work in a safe, caring and supportive environment, free from all forms of harassment and bullying. Students, teachers and parents each have a vital role to play in eliminating harassment and bullying from the College.

Bullying and harassment is any verbal, electronic or physical behaviour that includes:

- Purposefully excluding another person;
- Discriminatory on the grounds of a person's race, sex, ethnicity or religion;
- Unwelcome attention, repeated intimidating 'looks' or making false accusations;
- Threatening, offensive and/or intrusive behaviour;
- Put-downs, name-calling and/or spreading rumours about a person via talking, texting, phone calls, emails, graffiti, web-postings, writing notes, etc.;
- Making comments about a person's sexual life or identity;
- Unwanted and unwelcome sexual attention and stalking; and/or
- Unwelcome physical contact (touching, pushing, hitting, kicking, etc.).

Ways to stop Bullying and Harassment

- Assert yourself and tell the person to stop what they are doing;
- Just walk away;
- Tell someone immediately - do not let it go on for a long time;
- Be in the company of friends;
- Report the bullying and or harassment to a Form Teacher, Level Co-ordinator, Chaplain, Student Wellbeing Co-ordinator, Assistant Principal, Principal, friends or your parents.

Through Restorative Practices we seek to enhance relationships among students, and between students, teachers, and parents, so as to nurture our sense of community at the College. The Restorative Practices philosophy provides students with the opportunity to develop self-discipline and positive behaviours in a caring, supportive environment.

Restorative Practices

- encourages students to appreciate the consequences of their actions upon others.
- enables students to make amends where their actions have harmed others.
- requires students to be accountable for their actions
- encourages respect for all concerned.

Feeling Low? Being bullied?

Talk to a teacher or a chaplain today!

Or try one of these websites of lines:

Lifeline: 13 11 14
www.lifeline.org.au

Kids Helpline
1800 551 800
www.kidshelp.com.au

SuicideLine
1300 651 251
www.suicideline.org.au

CASA (Centre Against Sexual Assault) Crisis Line
1800 806 292
www.casa.org.au

Academic Curriculum in 2020

Form Assembly starts the day at 8:57am. Each day is broken into 6 periods of 50 minutes each. We have two periods before recess, two between recess and lunch, and two after lunch before the end of the day. This makes 30 periods for the whole week. The school day ends at 3:20pm.

In Year 7 and 8 there are no choices in the curriculum. This is so that all students can experience all options before making choices from Year 9.

Core Curriculum for the whole year:

English	5 periods per week
Humanities (History and Geography)	3 periods per week
Information & Communication Technology	2 periods per week
Japanese OR	3 periods per week
❖ Health	1 period
❖ Literacy and Numeracy	2 periods
Mathematics	5 periods per week
Phys Ed	2 periods per week
Science	3 periods per week
Sport	1 period per week

Plus

One Semester each of:

Art	2 periods per week
Home Economics	2 periods per week
Material Studies: Wood	2 periods per week
Technical Studies	2 periods per week
Textiles	2 periods per week
Visual Communication & Design	2 periods per week

Extra-Curricular Activities:

See the options in the back half of this Information Booklet.

Term Dates 2020:

Term 1	27th January (teachers start) → 1 st April
Easter	Good Friday: 10 th April
Term 2	19th April → 25th June
Term 3	12th July → 17th September
Term 4	4th October → 17th December

Year 7 Whole Year Subjects:

You will study the following core subjects for the whole year.

English

READING: You will use texts as stimulus for a range of activities, including reading and writing. You will read from a variety of types of texts and use them to explore different perspectives on issues. Texts include: novels, short stories, poetry, films, newspapers and non-fiction books. Examples of texts you will explore include:

- *Year of the Tiger* by Alison Lloyd
- Library books (for silent reading)

SPEAKING AND LISTENING: You will be encouraged to develop your speaking and listening skills to explore different perspectives on ideas and prepare and deliver formal and informal presentations, such as speeches and debates.

WRITING: The writing program requires you to write:

- for a range of purposes
- on a range of subjects
- to a range of audiences
- in a range of styles

You will develop your skills by using practical strategies to plan, compose, revise and edit your work.

English Assessment:

1. Text Response
2. Writing samples
3. Oral Communication
4. Online adaptive testing and PAT-R test (comprehension)
5. Regular spelling and dictation tests
6. Schonell Spelling test

Periods: 5 periods per week for the whole year.



Humanities

Humanities consists of both History and Geography in Year 7.

Sometimes we look at both aspects of a topic and at other times we focus on one or the other.



In Geography we explore the topics 'Water' and 'Where we live'. During their studies of these topics students are given the opportunity to develop a number of geographical skills such as:

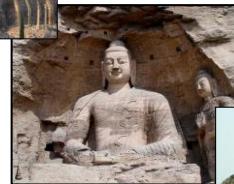
- Mapping - reading, analysing and creating;
- Drawing to scale, using the correct terms;
- Investigating rock formations.

In History we consider historical aspects of our world and explore topics such as:

- Ancient China
- Ancient Greece

Assessment:

1. Assignments
2. Practical Work



Periods: 3 periods per week for the whole year.

Information Technology (ICT)

In ICT you will use a variety of programs (software) to solve communication problems. e.g. You will create a brochure in Publisher; design a room using Visio; and create a digital portfolio among other projects.

Assessment:

1. Active participation
2. Improvement in skills
3. Completed Projects
4. Class contributions



Periods: 2 periods per week for the whole year.

Japanese

In **Japanese** you will learn about the Japanese culture and characters hiragana, and learn how to communicate with Japanese speakers, using basic sentence structures.

The focus will be on

- speaking and listening to Japanese; and
- reading and writing Japanese script.

Possible topics for this core subject include:

- Greetings;
- Hiragana characters;
- Self-introductions and talking about family
- Culture and traditions of Japan.



- OR -

Health

The **Year 7 Health course** consists of a range of important topics aimed to develop students understanding of their body, improve self-esteem and advance social interaction through education on respectful relationships. Each topic goes for approximately 1 term, with the content continually refreshed and further progressed in future Health classes.

The main topics include:

- Sense of Self/Body Image.
- Resilience, Rights & Respectful Relationships (a new government initiative).
- Puberty & Hygiene
- Cyber Safety

Health Assessment:

- Booklets completed throughout each topic (assessment based on rubric).
- Common Assessment Task (CATs) at the end of each topic, in the form of a test or assignment.

Literacy and Numeracy

The purpose of the Year 7 Literacy and Numeracy class is to reinforce the skills taught in English and Mathematics classes. It is important for students to refine and practice skills that will assist them through their schooling and beyond.

In Literacy, the focus is reading comprehension and creative writing.

For Numeracy, the focus is multiplication, fractions, decimals and percentages.



Mathematics

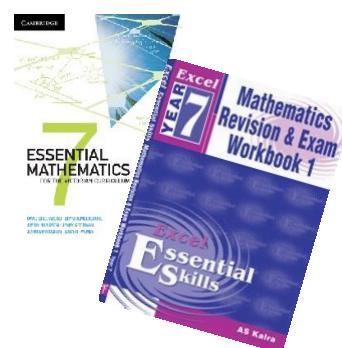
The Year 7 Mathematics course is run with Maths Pathway, a student focused program which focuses on supporting your child at their level of understanding in the three strands of Numeracy and Algebra, Measurement and Geometry, and Probability and Statistics. Our Mathematics course tailors your child's learning to precisely what they are ready to learn, when they are ready to learn it, and supports both those who struggle in Mathematics as well as extending those who are ready for their next challenge. In conjunction with our Maths Pathway program, your child will also develop their skills through teacher directed learning and construct a comprehensive summary book.

Your child will complete work individually in their Mathematics exercise book, guided by questions from the teacher and online modules, as well as participate in small group work with the teacher and whole class rich learning to develop lifelong learners who can "talk" and "think" mathematically.

Mathematics Assessment:

1. Four stage diagnostic testing
2. Fortnightly tests
3. Weekly homework tasks
4. Common Assessment tasks (CATs)

Periods: 5 periods per week for the whole year.



Physical Education

In Physical Education you will develop your skills in fitness, athletics and a variety of ball sports and activities.

Assessment:

- Active participation and effort.
- Development in skills and knowledge.
- Improving fitness levels.



Periods: 2 periods per week for the whole year.

Requirements: a change to sport clothes for all lessons, including runners.

** A CSC sports polo is able for purchase from the office and in the next few years will be made compulsory.



Science

In Year 7 Science we introduce students to a range of different scientific fields shown below. While learning about each of these areas we establish science inquiry skills such as questioning, predicting, planning and conducting. Many of these skills will be developed through practical work and both group and individual activities.

Biological Science	Chemical Science	Earth & Space Sciences	Physical Science
<ul style="list-style-type: none">• Classification of Organisms and dichotomous keys• EcosystemsRelationships such as food chains	<ul style="list-style-type: none">• Pure substances and Mixtures• Separating substances	<ul style="list-style-type: none">• Our place in space• Renewable and non-renewable resources• The water cycle	<ul style="list-style-type: none">• Forces• Putting forces to work machines

Assessment: in science includes practical reports and common assessment tasks (CATs) in the form of assignments and tests.

Periods: 3 periods per week for the whole year.



Sporting Events

As well as regular weekly sports and PE periods you will also be able to participate in events such as:

- Swimming Sports
- Summer Sports
(Basketball, Cricket, Lawn Bowls, Table Tennis, Tennis, Volleyball)
- Cross Country
- Winter Sports
(Badminton, Clay Target Shooting, Football, Netball, Soccer)
- Clay Target Shooting
- Golf and
- Athletics.

These provide opportunities for you to represent your House and/or School as you compete at Inter-School, Regional and State level.

It is a requirement for ALL STUDENTS to wear the CSC sports polo to all representative sports.

**** The CSC sports polo is available for purchase from the office @ \$30.00.**

House Teams:

BURKE	Light Blue
HUME	Red
MITCHELL	Dark Blue
STURT	Yellow



Usual Calendar for sporting events at CSC:

Term 1: House Swimming
Loddon Mallee Zone Swimming
Summer Sports

Term 2: House Cross-Country
Loddon Mallee Zone Cross-Country
Winter Sports

Term 3: House Athletics
Loddon Mallee Zone Athletics

Year 7 Semester Subjects:

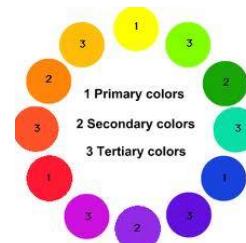
Each student will undertake three (3) of the six (6) semester subjects in each semester - and do them ALL across the whole year.

Art

In this semester subject you will further develop your artistic abilities. You will develop knowledge of a range of art styles and art forms. Your folio pieces will focus on exploring a range of materials, techniques and ideas.

Assessment:

- Sketchbook - design & development of Art
- Folio of finished art works
- Analysis of art works



Periods: 2 periods per week for one semester.

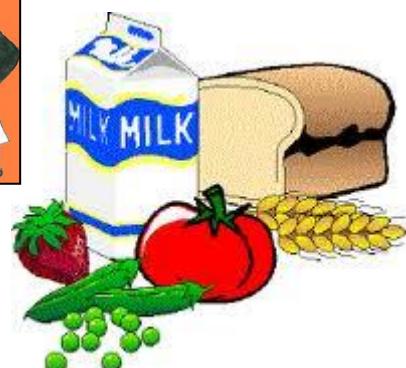
Home Economics

In this semester subject you will develop skills in food preparation, meal management and basic nutrition. You will work individually, in pairs and sometimes in groups when planning and completing your food activities. Team work, co-operation and getting along with peers is an integral component of all Home Economic classes. Topics include:

- Safety and hygiene
- Basic Nutrition
- Use of a variety of tools and utensils.
- Different ways of preparing and serving foods.

Assessment:

- Completion of Home Economics activities
- Completion of Practical Activities
- Correct use of tools and utensils
- Safe work habits



Periods: 2 periods per week for one semester.

Material Studies: WOOD

In this semester subject you will learn the skills necessary to plan and successfully complete a wide range of projects. You will be given the opportunity to develop:

- A wide range of hand skills.
- A knowledge of tools and their correct use.
- Working drawing skills.
- Safe working practices and complete an OH&S Booklet.



Assessment:

- Demonstrate the ability to measure and mark out wood
- Finishing off skills: sanding, varnishing.
- Assignment on a related topic.
- A self-assessment of your product.



Periods: 2 periods per week for one semester.

Technical Studies

In this semester subject you will learn about the environment and the use of plastics in the world today. You will be required to develop safe working practices and complete an OH&S Booklet (if not already done so in Wood).

Assessment:

- A range of assignments
- Marking and measuring skills
- General hand skills in assembling your models.
- A self-assessment of your product.



Periods: 2 periods per week for one semester.



Textiles

In this semester length subject you will experience a variety of textiles art forms such as dyeing, fabric painting and image transfer as well as machine sewing.

Assessment:

- Completion of Shibori research assignment
- Completion of 6 decorative panels
- Machine sewing



Periods: 2 periods per week for one semester.



Visual Communication and Design

In this semester you will be introduced to the design world. You will learn to think and communicate visually. You will build a folio of work based on the use of the Design Elements.

Assessment:

- Technical drawing tasks
- Design tasks including a package and poster design
- Skill development

Periods: 2 periods per week for one semester.



Building Confidence through Excitement and Creativity ...

EXTRA-CURRICULAR ACTIVITIES

You have many opportunities to participate in extra-curricular activities. These include aspects like Music, Performing Arts (Theatre Restaurant), Public Speaking and Debating ...

Instrumental Music can lead to the School Band

Music is a very rewarding and enjoyable part of the curriculum at our school. The College offers a program, which gives you the opportunity to learn and enjoy an instrument of your choice.

You can choose from a range of Brass, Woodwind and Percussion instruments. These instruments can be hired or purchased through the school.

The program includes one music lesson per week during class time. This period is on a rotational basis so that you do not miss the same class each week.

Joining the instrumental program gives you the opportunity to participate in the School Band and in Ensembles, gaining great music skills and developing confidence in your performance abilities.



Theatre Restaurant

In past years we have had two major performing arts events. In the "even" years (2018, 2020 etc) we have the Theatre Restaurant. Students from all year levels have an opportunity to showcase (or develop) their talents and become part of a great team. In 2020 we will again have a Theatre Restaurant production, so please consider auditioning for a part - or perhaps helping backstage.



This is a fantastic event for those students who become involved: building confidence, learning new skills and challenging yourself to make new friends across all year levels.

Public Speaking and Debating



Each year you will have an opportunity to develop your public speaking and debating skills. We compete against other schools in these two areas - but you will speak and debate in front of your own class first! Also the Lions Youth of The Year (for senior students) is supported by Public Speaking events for junior students. These are useful skills to have and you can take up the challenge of putting yourself in front of an audience.

Sporting Activities

See Page 9 for the wide range of sports you will have access to at this school. Cohuna Secondary College students excel in sports - and we have had State champions and State representatives in a range of sports.

It is a requirement for ALL STUDENTS to wear the CSC sports polo to all representative sports.

**** The CSC sports polo is available for purchase from the office @ \$30.00.**

Network Program

As part of our ICT strategy, we introduced a BYOD (Bring Your Own Device) program. This allows students to use both the Cohuna Secondary College ICT infrastructure, while also providing access to the same programs at home that they use at school. The College will still maintain a computer lab and a supply of netbooks for borrowing by students for class use who do not wish to provide their own device or, whose own device is not functioning.

To maintain the efficient functioning of the college network minimum specifications:

- o 11.6 inch screen
- o Windows 10 capable
- o WiFi capable
- o Core i5 processor or better processor
- o Capable of 8 hours use after full charge.
- o Storage bag
- o Min 4GB Ram
- o 128GB SSD (Hard drive space)
- o No Chromebook (not windows capable and will not run school software)
- o MacBooks are not preferred for students (*Only VCE students of VCD or Art may bring a MacBook as our Windows network will not easily accommodate macs.*)



Like your primary school, we have a wireless network so that work is saved in your own folder on the server and can be accessed from anywhere in the school.

To receive the education department licenced software, to freely use on School owned, leased and 'bring your own' devices (BYOD) in Victorian government Secondary schools the devices must be registered on the School Computer census and the software removed should the student member leave the school.

Chaplain and Counsellors

We have a Chaplain, Mrs Heather Hensley, who is at school on 3 of the 5 days per week. You can see them to make an appointment for a chat. They like to get to know all our new students - so they will work alongside you in some of your technology classes.

We have a Counsellor here for half a day each week, and a referral form from your parents is required for an appointment.

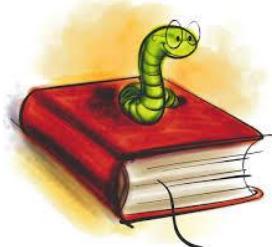


Warrnambool/Geelong camp

In mid February/early March you will go to Warrnambool for the Year 7 camp (4 days and 3 nights). While it is a great time to enjoy the summer weather at the beach and visit some great sites such as Flagstaff Museum and Port Fairy, it is also a time to get to know your teachers and new friends in a relaxed setting.



Library



The Library is opened for ALL students before school from 8:30am and at lunch from 1:00pm onwards and after school until 3:30pm. ALL are welcome!

Students are issued a LIBRARY CARD at the start of the year which they can use to borrow books and netbooks/laptops. Books may be borrowed for a period of TWO WEEKS, the books then should be returned or renewed for a further two week period.

A selection of magazines are also available for borrowing.

Loss of your library card will result in a \$2.00 fine for a new one.

If the books are OVERDUE, the student will be notified at FORM ASSEMBLY and will be unable to borrow again until the overdue books have been returned.



If there are any problems please see Mrs Mahler or Mrs Donehue for help.

Unfortunately, lost books have to be replaced, and, if a student loses a book, he/she will be asked to pay for a replacement copy. A refund will be given if the lost book is found and returned in good condition.

Computers are available for student use from which they can access the Internet, CD Rom, Library catalogue etc.

The computers are for educational use only. They cannot be used for surfing the net or playing games.

Students may print to photocopiers around the school in the Library, the Science room, the Art room and Room 8. Students can pay for credit to their papercut account from the Front office.

Uniform Information:

Uniform

Students not in uniform should have their *Ibis Organiser* signed by their parents with the reason for being out of uniform provided. A uniform pass must be obtained before period 1.

For both girls and boys:

1. Shirt: Blue polo shirt in short or long sleeve, with school logo (optional) or a light blue tailored cotton button through shirt for boys and girls. Year 12 students may wear their special T-shirt.
2. Jumper or Windcheater: Navy blue school jumper with logo or navy blue windcheater with school logo (optional) and no visible brand name. VCE/VCAL students wear their uniquely designed jumper.
3. Socks: Plain white, grey, beige, black or navy.
4. Shoes: Sturdy black shoes or sandals in summer (no ballets or thongs). Covered leather shoes are required in practical classes.
5. Sport/PE clothes: A change of clothes is required for sport/PE - usually a T-shirt and shorts. Cohuna Secondary College PE/Sport tops are available for purchase during the year.
6. Hats: A wide-brimmed hat, or cap, is encouraged for all outdoor activities, including lunchtime. Hats may be navy, beige, white or pale blue, with no visible logo or slogan.
7. Jewellery.

Only one of each of the following is permitted: earrings, ring, bracelet and necklace. Earrings must be sleepers or studs only. No more than 2 ear-piercings per ear. No facial piercings/jewellery at all.

For girls:

1. Summer Dress: "A" line uniform, mid-knee, notched collar, princess seams, side pocket, above elbow sleeves with biased bands, tab front and button opening in the school material. Dress and skirt hems should be of modest length. (Deemed suitable by Year level coordinators.)
2. Winter Skirt: Navy blue gabardine or wool-blend, two inverted pleats, front and back with side pocket and zipper and expandable waist. Dress and skirt hems should be of modest length. (Deemed suitable by Year level coordinators.)
3. Shorts and Trousers: Navy blue, drill cotton, gabardine, wool-mix or polyester material with no visible brand name or logo. The inside leg measurement of the shorts must be a minimum of 20cm. Sports shorts are not permitted for day wear - only for PE/Sport.
4. Tights: Navy blue tights.
5. Hair: Navy or pale blue, black or white ribbons or headbands may be worn.

For boys:

1. Shorts and Trousers: Grey gabardine shorts or long pants.

With the introduction of Camps, Schools and Excursion Funding (CSEF), there is also help with a Year 7 Uniform Package for eligible students through State Schools Relief. For more information contact the CSC Business Manager.

Valuables

The college does not accept responsibility for any lost or stolen articles. CSC strongly advises students not to bring iPods, phones, or large sums of money to school. Any large sums of money should be handed in to the General Office for safekeeping. Students should not be given large sums of money to spend at the canteen.

Visitors to the College

All visitors are expected to sign in the Visitors' Register in the General Office and obtain a Visitors' Pass which they must wear at all times while in the college. The college does not permit friends or students from other colleges to visit during school days without prior approval from the Assistant Principal.

Violence

Violent behaviour will not be tolerated and suspension will be the consequence.

Other Important Information:

Our **FACILITIES** are very modern and well maintained. Our Science rooms and Home Economics and Visual Arts areas are state-of-the-art. Our computer wireless network is the envy of other schools and we have one computer for every student in the school, as well as a BYOD program. We have a large Theatre Room, and Music practice rooms. We have a Chaplains' office and a cosy sick bay. Our Canteen offers a range of healthy foods and regular "specials" every recess and lunchtime (you should order your food to get what you want).

The **TIMETABLE** varies from day-to-day and for first and second semester. It is divided into 6 periods, two before recess, two between recess and lunch, and two after lunch (each is 50 minutes long).

8:45 Staff Briefing

8:52 Music commences (3 mins)
8:55 Silent gap (2 mins)
8:57 Bell. Form Assembly (3mins) Monday: General Assembly

9:00 Bell. Period 1 (50 minutes)
9:50 Bell. Period 2 (50 minutes)

10:40 Bell. RECESS

10:55 Music commences (3 mins)
10:58 Silent gap (2 mins)
11:00 Bell. Period 3 (50 minutes)

11:50 Bell. Period 4 (50 minutes)

12:40 Bell. LUNCH

1:35 Music commences (3 mins)
1:38 Silent gap (2 mins)
1:40 Bell. Period 5 (50 minutes)

2:30 Bell. Period 6 (50 minutes)

3:20 Bell. DISMISSED.

DAILY NEWS: prepared daily for notice boards around the school and for staff at form assembly.

We do expect you to do regular **HOMEWORK** and the **Homework Club** after school on Wednesdays is open to all. We can help you with set homework or we can give you extra teaching in specific aspects that you need to further develop.

You will be given an **Ibis Organiser** (a school **DIARY**) where you can record your assignments and Excel ES Maths worksheet due dates, spelling words, etc. It can also be used for notes between home and school.

We collect your **BOOKLIST** orders in early December and they will be ready for payment and collection before school starts in late January. At the same time the school levies are also paid.

Your school **UNIFORM** is described in the white information folder and can be purchased from the Cohuna Petals n Plants shop in King George Street. Shoes are available at Kaz's Heels.

It is important that students wear solid black shoes. No student will be allowed to do their technology subjects without them. A **Uniform Pass** can be issued to you if, for some reason, an item of the uniform cannot be worn (e.g. the jumper is still wet or the correct shoes are broken). You need to ask your Year Level Coordinator (Mrs Gemma Angove for Year 7) for a Uniform Pass for that day.

If you are **LATE** to school, you should report into the Front Office to get a **Late Pass** - and to get marked present for the day OR, if you are late to a class, the same applies - go to the Front Office to get a Late Pass.

A **BUS PASS** can be arranged by bringing a note from home for the Assistant Principal, Ms. Payne. This is for an unusual event when you need to travel on a (different) bus to normal.

If you live in the town, you can bring a note requesting a **LUNCH PASS**. This is only to walk from school to home and back again - not to go down the street. You must sign out (and back in again) at the Front Office if you use a Lunch Pass.

Sometimes, you might need to go down the street to pick up an item for the family (this usually only applies to Bus Travellers). In that case you can bring a note from home for the Assistant Principal, Ms. Payne and request a **STREET PASS**. These will NOT be issued to buy lunch down the street.

Almost half the staff are qualified in **FIRST AID** and so when you are **SICK OR INJURED** you should report to a teacher, at the staffroom, who will sign you into Sick Bay. If you do not get better, your family will be contacted. We do NOT want you to text your family, first! Similarly, if you have a **MEDICAL OR DENTAL APPOINTMENT** you will need to bring a note and sign out at the front office before you leave school. Families: please don't text reminders as we can get the student for you - and it contravenes our Mobile Phone Policy!

More Opportunities - in later years:

We offer a Future Leaders program in Year 9; we have many excursions to Melbourne and other places for Performing Arts, Exhibitions etc.; trips to Bogong, New Zealand and so on; in Year 10 you will do Work Experience to test out a range of future careers and a range of Pathways information sessions as well as individual pathway planning. and . . . there is much to look forward to in later years at Cohuna Secondary College!

We also now have exciting technology in our Tech Department -3D printers for student use.



Canteen:

is available daily—open at the beginning of the day from 8:30am then again at recess and lunchtime only.

Students are to order their lunch prior to classes commencing or at recess. The canteen is run by our Canteen Manager, Mrs Jodie Robinson together with parent volunteers.



Facebook (<https://www.facebook.com/cohunasc>)

Webpage (<https://www.cohuna-sc.vic.edu.au>) for Upcoming Events, Publications, Quick links.



Parent/Student Interviews:

The first round of Parent/Teacher/Student interviews commencing in 1st Term and the second round in Term 2. A log in code will be advised a week prior to interview dates.
Go to www.cohuna-sc.vic.edu.au and follow these simple instructions.



Click on the link on the Cohuna Secondary College website:
www.cohuna-sc.vic.edu.au
Contact us
Interview Bookings



When you click **finish**, your interview timetable will be emailed to you automatically - **check your junk mail folder** if you do not receive your email immediately.
You can return to www.cohuna-sc.vic.edu.au at any time, and change your interviews - until bookings close.



When students are absent from the College, planned or unplanned; parents are required by the Department of Education to contact the Office stating a reason why. Our preferred absence contact option is FlexiBuzz.

This app can be downloaded onto mobile phones, ipads & desktop computers.

Search your app store and once registered locate Cohuna Secondary College and select 'whole school'.

Student Learning Items

\$250.00 per student in 2019

(Additional materials for learning and teaching are provided to students, including student diary, locker hire, Meander magazine, art supplies, library card, reporting folder and additional course handouts that students use, cooking consumed in class and may retain for future reference)

eLearning: \$60.00 per student in 2019



Our Vision:

EXCELLAMUS - Let us Excel.

At Cohuna Secondary College we:



- Treat all people with respect;
- Actively engage in diverse learning experiences;
- Create and utilise opportunities to enhance our capabilities;
- Care for and support each other within the school
and the wider community;

and

- Strive for excellence in all that we do.



Creative ○ Supportive ○ Community

6415 Murray Valley Highway, Cohuna 3568

03 5456 2555

www.cohuna-sc.vic.edu.au